



**MINUTES**  
**City of Kenora**  
**Property & Planning Committee of Council**

**Date:** October 8, 2013  
**Time:** 9:00 am  
**Location:** City Hall Council Chambers

**Present:** Mayor D. Canfield  
Councillor L. Roussin  
Councillor R. Lunny  
Councillor C. Gallivan  
Councillor R. McKay  
Councillor R. McMillan  
Councillor S. Smith

**Staff:** Karen Brown, CAO  
Charlotte Caron, Property & Planning Manager  
Heather Kasprick, Deputy Clerk  
Heather Lajeunesse, Deputy Clerk

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**1. Public Information Notices**

**As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its October 15, 2013 meeting:-**

- i) Council will establish rental fees for the Lake of the Woods Discovery Centre

**2. Declaration of Pecuniary Interest and the General Nature Thereof**

On today's agenda or from a meeting at which a Member was not in attendance.

**There were none declared.**

### **3. Confirmation of Previous Committee Minutes**

#### **Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the Minutes from the last regular Property and Planning meeting held Tuesday, September 10, 2013 be confirmed as written and filed.

### **4. Deputations**

#### **4.1 Heritage Kenora Committee**

Lisa Moncrief made a presentation to Council on behalf of the Heritage Kenora Committee regarding the proposed designation of Memorial Park as a heritage park. Lisa provided some history on the establishment of the park which occurred in 1910. The Cenotaph and the official naming of the park followed in 1924. Further information was provided on the historic importance of the park including the following; that it is at the centre of the original municipal downtown infrastructure and plan, it is significant to citizens commemorating their losses in WWI and WWII, the civic buildings surrounding the park are important to residents and visitors, and it continues to be Kenora's only formal parkland in its design with a centered monument and axial paths. Guiding principles and objectives regarding heritage and historical features in Kenora and the City's Official Plan were cited. Lisa asked that Council support the protection the property within the downtown revitalization and asked that they designate the property as a heritage park.

### **5. Presentations**

N/A

### **6. Reports**

#### **6.1 Discovery Centre Rental**

##### **Recommendation:**

That Council of the Corporation of the City of Kenora approves the rental of the Discovery Centre Great Room on a seasonal basis (September 1 to May 31 each year) and Amphitheatre Room on a year round basis; and further

That the revenue from these rentals are directed to reserves to assist in the maintenance of the building, the furnishing of the Amphitheatre Room and to purchase the educational equipment to fulfill the mandate of an educational centre; and further

That the revised Discovery Centre Rental Contract and fees be approved effective October 15, 2013.

**Recommendation Approved.**

## **6.2 Designation of Memorial Park under Section 29 of the Ontario Heritage Act**

### **Recommendation:**

That Kenora City Council hereby defers any decision on a heritage designation of Memorial Park, subject to the outcome of future development plans.

### **Matter Deferred Indefinitely.**

**Discussion:** It was discussed amongst Council that a longer term deferral of the decision on a heritage designation will provide more time to make an educated decision on whether or not to move forward with the designation.

## **6.3 Muskies on Main**

### **Recommendation:**

That Council of the Corporation of the City of Kenora supports the "Muskies on Main" Community Arts Project by a) providing a letter of support b) providing a work and storage space at the former Town of Jaffray Melick garage from now until May 30, 2014 (end of creation portion of the project) and c) providing space along the Harbourfront greenbelt, Lake of the Woods Plaza, in Memorial Park and outside City Hall for display of the art; and further

That Council considers working with an artist to develop a custom muskie, to be placed outside of City Hall when determining the City of Kenora's 2014 budget and that Council also considers the in-kind request of \$1600 for the set up and dismantling of displays in the 2014 budget.

### **Recommendation Approved.**

## **6.4. Site Plan Agreement -Coker**

### **Recommendation:**

That the City of Kenora has entered into a subdivision agreement with Jack Coker on April 15, 2013; and further

That one of the terms to this subdivision agreement identifies that Jack Coker enters into a site plan agreement with the City of Kenora; and further

That the property owners shall be responsible for all costs of registration of said agreement and provide the City of Kenora with proof of such registration; and further

That three readings be given to a by-law authorizing the Mayor and Clerk to enter into such agreement.

### **Recommendation Approved. (resolution and by-law)**

**7. Other Business**

**7.1. Hermanson/Chambers By-Law (housekeeping)**

**8. Date of Next Meeting**

Tuesday, November 12, 2013

**9. Adjourn to In-Camera Meeting**

**Moved by S. Smith, Seconded by C. Gallivan & Carried:-**

That this meeting be now declared closed at 11:11 a.m.; and further

That pursuant to Section 239 of the Municipal Act 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following:-

- i) Personal Matter about an Identifiable Individual (5 items)**
- ii) Proposed Disposition of Land (1 items)**

That in accordance with Section 13.11 of Procedural By-law #90-2013, Committee hereby gives unanimous consent of the members present to continue meeting, if required, beyond the three hour curfew of 1:00 p.m. until the established agenda is complete.

**10. Reconvene**

**Committee reconvened to the open meeting at 12:08 p.m.**

**Moved by R. Lunny, Seconded by C. Gallivan & Carried:-**

That Committee reconvenes to the Open Meeting at 12:08 p.m. with the following direction from its Closed Session:

**a. 3<sup>rd</sup> Avenue South – Lease Agreement**

**Recommendation:**

That the City of Kenora enters into a lease agreement with Shaun D. Stevenson Construction Ltd., for a period of five (5) years, with an opportunity to renew for an additional five (5) years, for use of property and water lot described as waterlot location C.L. 4632, being part of Rat Portage Bay, Lake of the Woods, lying in front of the southerly portion of Third Avenue South, Registered Plan M-56, in the City of Kenora, in the District of Kenora, and designated as Part 1, Plan 23R-2877; and

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

**Recommendation Approved.**

**b. Planning Consultant Contract**

**Recommendation:**

That the Mayor and Clerk be and are hereby authorized to execute an agreement for the provision of municipal land use planning services with FoTenn Consultants Inc., for a term of three (3) years, based on the proposal received September 27, 2012; and further

That three readings be given to a by-law for this purpose.

**Recommendation Approved.** (resolution and by-law)

**c. District of Kenora Home for the Aged Appointment**

**Recommendation:**

That Council of the City of Kenora supports the appointment of Erin Roussin to the District of Kenora Home for the Aged – Board of Management replacing Whitney Roang representing Area 1 on the Board; and further

That District of Kenora Home for the Aged and Township of Sioux Narrows-Nestor Falls be advised of the appointment.

**Recommendation Approved.**

**d. Keewatin and Kenora Non-Profit Housing Board Appointments**

**Recommendation:**

That Council of the City of Kenora supports the re-appointment of the members of the Kenora Non-Profit Housing Corporation as follows:

Wendy Cuthbert  
Joan Schelske  
Barb Pearson  
Janis Robertson  
Jim Tooke  
Marion Jackson  
Ralph Page

; and further

That Council of the City of Kenora supports the re-appointment of the members of the Keewatin Non-Profit Housing Corporation as follows:

Jack Pearson  
Ledger McKellar  
Laura Emisch  
Shirley Alcock  
Robert (Bob) Allan

Joyce Vacek  
Cathy Giroux  
Jerry Ortlieb  
Gerry Kasprick

; and further

That these appointments are for a term ending November 30, 2014.

**Recommendation Approved.**

**e. Urban Trails Committee Appointment**

**Recommendation:**

That Council of the City of Kenora supports the appointment of Robert Bernie to the Kenora Urban Trails Committee replacing Lisa Yeomans, Member at Large for a term to November 2014.

**Recommendation Approved.**

**11. Close Meeting**

Meeting closed at 12:08 p.m.